

**Minutes of a meeting of the Drinkstone Parish Council
held on**

Monday 19th June 2023 at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ

1. Apologies for absence from Richard Edmondson were noted and approved.
2. Declarations of interest:
 - 2.1. There were no Members' Declarations of and/or Disclosable Pecuniary Interest in subsequent Agenda items.
 - 2.2. There were no requests for dispensations.
3. Election of the vice chair. The Council unanimously approved the appointment of Richard Edmondson as Vice Chairman.
4. The Council received reports from District and County Council Ward Members & Clerk.

Specific areas of interest in addition to their reports were:

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| 1. Cllr Penny Otton | District Member |
| 2. Nicky Willshere | Ward Member |
| 3. Janet Elnaugh | Planning |
| 4. Paul Selvey | Highways |
| 5. Alice Robinson | Village assets and allotments |
| 6. Malcom Turner | Footpaths |

Cllr Turner reported that footpath 18 is difficult to navigate and requires cutting back. It was agreed that a new numbering system be required on all footpath signposts to replace the current numbers which are peeling off.

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| 7. Christine Emery | Community engagement |
| 8. Clerk report | |

5. The minutes of the meeting held 15th May 2023 were approved and signed by Paul Selvey.
6. There were no public comment or questions.
7. The Council approved that Cllrs Turner and Robinson be granted administration and online access to the two Parish Council accounts held with Unity Trust Bank. In this capacity they will be able to view the account and authorise payments.
8. The Council approved that Tim Moss, Emily Elnaugh, Hilary Workman, Richard Edmondson and Peter Holborn be removed from the Unity bank mandate.
9. The Council agreed to adopt and comply with the latest standing orders and financial regulations.
10. The Council agreed to adopt the new Local Government Association - Model Councillor Code of Conduct 2020.
11. The Council acknowledged receipt of the Internal Audit Report on the year ending 31.03.23. The audit found that the Council continued to maintain effective governance arrangements including a robust framework of financial administration and internal controls.

12. The Council received and approved the Drinkstone Parish Risk Assessment Document as a proper assessment of the risks facing the Council and that they demonstrate that appropriate management of those risks. Cllr Selvey signed the document.
13. As required by the Annual Governance and Accountability Return under the Accounts and Audit Regulations 2015, the Council approved the accounts for the 12 months ended 31.03.23 and the Chairman and the RFO signed them as approved.
14. The Council reviewed the Certificate of Exemption – AGAR 2020/21 Part 2 for smaller authorities, certifying that the Drinkstone Parish Council is exempt from the requirement to have a limited assurance review or to submit an the external auditor. The Council agreed that the Chairman and RFO be authorised to sign this certificate.
15. The Council approved the Annual Governance Statement as demonstrating a sound system of internal control. The Council Chairman and the Parish Clerk were authorised to sign a Statement of Confirmation of such approval.
16. The Council approved the Accounting Statement as being a fair presentation of the Council's financial position year ended 31.03.23. The Council Chairman be authorised to sign a Statement of Confirmation of such approval.
17. The Council noted that the period for public inspection of the Annual Accounts will be between 20th June 2023 and 10th August 2023 and agreed that a notice will be published and posted to that effect.
18. The month's bank transactions and the latest bank reconciliation were reviewed and approved by the Chair.

a. Income to Parish Council since last meeting.

	Description	£
UT1.	Precept for 1H of year	£5021.00
UT2.	VAT receipt	£907.41

b. The following payments were reviewed:

Payments for authorisation by the Council:

	Description	£
UT1	Village hall 5 th June 2023	20.00
UT2	Clerk's salary	250.00
UT3	Richard Edmondson expenses	8.99
UT4	Richard Edmondson expenses	35.00
UT5	Heelis & Lodge	160.00

The Council agreed that the expenses listed above be authorised for payment.

19. The planning consultation for application DC/23/02725 for the Meade was reviewed and Cllr Elnaugh gave an analysis of the proposal. The Council unanimously voted to offer no objection to the application and the clerk was requested to update the portal.
20. Cllr Selvey reported that he had met with Simon Farthing with Peter Holborn, tree warden re his Simon's request to reduce the size of the Oaktree on the Cricket. Cllr Selvey reported that he believed the tree had a good shape and that to reduce it would not be a good use of public money. The Council voted unanimously to leave the tree in its current shape and that Cllr Selvey write to Simon to explain the council's view.
21. Discussion re the establishment of a 20mph speed limit in Drinkstone village. It was agreed to commence a consultation process with parishioners to identify whether there is support for the initiative. It was agreed to put this item on the parish council agenda for the next three meetings and to invite comment from parishioners at those meetings.
22. To confirm that the scheduled date for the next meeting is agreed by Council as Monday, July 3rd, 2023 at 8pm.
23. Close the meeting

Signed: Paul Selvey, Chair

3rd July 2023